



1:1 Learning Support Assistant, Autism Support

St. Michael's School is an independent day school for boys and girls aged 3 to 14, where we foster a nurturing environment that allows children to enjoy their childhood while developing curiosity, consideration, and resilience. Our Reception year group consists of two small classes, led by passionate, forward-thinking teachers and supported by experienced teaching assistants. Children have specialist lessons each week including games, music, swimming and forest school.

Post requires candidate to be entitled for work: Yes

Full time / Part Time: Part time 08:15 - 14:00, term time only

This role is an external provider contract and initially fixed for the first term (from September 2026) and is linked to the attendance of the child. This role will be reviewed termly dependent on the support needed by the child.

Role Purpose

Our School provides a stimulating range of experiences in order to maximise the potential of every child for them to make sustained progress. The 1:1 LSA will uphold this ethos whilst maintaining and developing the profile of the School in the wider community.

The 1:1 Learning Support Assistant (LSA) is responsible to the SENDCo for the support and care of a child in our Reception class in order for them to fulfil their potential with a tailored curriculum planned by teachers but supported by 1:1 support. The autistic pupil will require academic challenge as well as support at times when stress levels become hard to manage. Knowledge of managing transitional times of the day and changes to routine is essential being aware of sensory factors, triggers and social communication differences and helping the child navigate these. Ideally this person's role is to make the transition to St Michael's Reception and the beginning of their journey as successful as possible.

Person Specification

- Level 3 qualification recognised by the Education Department
- Previous experience of supporting autistic children
- Confidence, creativity and high standards of conduct are essential
- Professionally discreet and able to respect confidentiality
- Ability to communicate effectively with parents, carers, and other professionals

Primary Responsibilities

- Supporting the development of skills in literacy, numeracy, communication and social and behavioural needs
- Ensure a positive approach to behaviour management is implemented, personalised to the child's skill set and interests.
- Support the teacher to differentiate and personalise work for the pupil to suit their ability and interests
- Recognition of specific needs of the child being supported, and readiness to intervene in situations where the child needs further support
- Support the teacher with the completion of specific risk assessments and support plans if required



JOB DESCRIPTION
1:1 Learning Support Assistant
(External Provider)

- Contribution to monitoring and assessment for the child in association with the class teacher
- Support the pupil to regulate their emotions by offering sensory breaks if necessary
- Ensure the child is kept safe and understand safeguarding procedures.
- Read, understand and be responsible for ensuring all policies and procedures are being implemented.
- To follow all procedures as set out in the St Michael's School policies and procedures handbook
- Support the child by using Widgets and appropriate resources therefore a knowledge of this would be desired

St. Michael's is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment. The successful candidate must be able to satisfy an enhanced clearance by the Disclosure and Barring Services (DBS).

Procedure for application

Applications should be made using the application form available on the school website or by emailing recruitment@stmichaels.com

Candidates are also required to write a covering letter, stating suitability for the post and reasons for applying. This should be completed by **8:00 on Friday 3rd July** after which references may be taken for those candidates considered for the shortlist. All queries can be sent to recruitment@stmichaels.je

Shortlisted candidates will be contacted by **the end of Friday 3rd July**. Interviews will be held on **Tuesday 7th July** and a conditional offer of appointment will be made as soon as possible thereafter. The appointment will be conditional upon satisfactory references being received and pre-employment checks being completed. The successful candidate will begin work on **1st September 2026**.