



**Job Title:** Specialist Inclusion Teacher  
**Post requires candidate to be entitled for work:** No  
**Full time / Part Time:** Part time 20 - 30 hours per week  
**Term Time only:** Yes  
**Reporting to:** SENDCo

**Principal Role:**

We are seeking a dedicated and skilled Specialist Inclusion Teacher to join our supportive inclusion and pastoral team, providing high quality, individualised support to pupils in Years 5 - 9. The successful candidate will deliver 1:1 and small group interventions, as well as working closely with teachers to ensure each pupil can thrive academically, socially and emotionally.

**Key Responsibilities**

- Deliver 1:1 and small group teaching and tailored intervention sessions for pupils with a range of Special Educational Needs, including but not limited to: ASD, ADHD, dyslexia, speech and language difficulties, and social, emotional, and mental health needs.
- Assess pupils' starting points, identify learning barriers, and create individualised learning plans that align with targets
- Monitor and track pupil progress, keeping detailed records and adjusting interventions as needed.
- Collaborate with class teachers and the SENDCo to ensure provision is consistent and embedded across the curriculum.
- Communicate regularly with parents/carers, providing clear updates on progress, challenges and successful strategies.
- Create a safe, supportive, and inclusive learning environment that promotes confidence, resilience, and positive behaviour.
- Maintain professional documentation, safeguarding requirements, and confidentiality in line with school policies, reporting any concerns to the appropriate person.
- Set challenging and demanding expectations and promote the inclusion, self-esteem and independence of the pupils
- Work with the SENDCo to assess and implement Access Arrangements for examinations
- Ensure pupils understand and can effectively use their access arrangements during lessons and examinations
- Collate information to make referrals to outside agencies as needed to support the pupil
- Liaise with parents on a regular basis in regard to pupil progress

**Person Specification**  
**Essential**

- Qualified Teacher Status (QTS) or equivalent.
- Proven experience working with pupils with SEND, ideally within Key Stages 2 and 3, although Key Stage 4 experience is also beneficial
- Strong understanding of SEND Code of Practice and inclusive teaching strategies.
- Ability to differentiate effectively and personalise learning to meet diverse needs.
- Excellent communication, organisation and record keeping skills.
- Empathy, patience and a commitment to pupil wellbeing and progress.
- Be punctual and professional and be a role model for pupils and colleagues in terms of behaviour and attitude
- Undertake training and CPD
- Appreciate and support the role of other professionals

- Attend and participate in relevant meetings, as required
- Assist with the supervision of pupils outside of lesson times, for example at playtime/lunchtime, as required
- Accompany teaching staff and pupils on visits, trips and out of school activities, as required, and take responsibility for the pupils
- Actively support the school equal opportunity policies and ensure that the pupils have equal access to opportunities to learn and develop

**Desirable:**

- Additional SEND qualifications (e.g., NASENCo, dyslexia specialist training, autism training, access arrangements testing).
- Experience delivering structured interventions such as RWI, SEMH programmes, literacy or numeracy catch-up.
- Knowledge of assistive technology and adaptive resources.

**General**

The post holder may be required to perform duties other than those given in the job description for the post. The particular duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and would not themselves justify the re-evaluation of the post. In cases, however, where a permanent and substantial change in duties and responsibilities of the post occurs, consistent with a higher level of responsibility, then the post would be eligible for re-evaluation.

**Safeguarding and Child Protection**

The post-holder's responsibility for promoting and safeguarding the welfare of children and young persons' for whom they are responsible, or with whom they come into contact, will be to adhere to and ensure compliance with the school's Safeguarding Policy and Child Protection Statement at all times. If, in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school they must report any concerns to the school's Designated Safeguarding Lead or to the Head. The successful candidate will be required to provide an enhanced DBS check. In seeking references on short-listed candidates, the school may approach previous employers for information to verify particular experience or qualifications before interview. Any relevant issues arising from references will be taken up at the interview.

**St. Michael's is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment. The successful candidate must be able to satisfy an enhanced clearance by the Disclosure and Barring Services (DBS).**

**Procedure for application**

Applications should be made through the TES website

<https://www.tes.com/jobs/vacancy/specialist-inclusion-teacher-jersey-2323900>

Candidates are also required to write a covering letter, stating suitability for the post and reasons for applying. This should be completed by **Friday 12th June** after which references may be taken for those candidates considered for the shortlist.

Failure to use the correct application form or to forward a covering letter may count against an applicant. Shortlisted candidates will be contacted by **Monday 15th June**.

Interviews will be held on **Thursday 18th June** and a conditional offer of appointment will be made as soon as possible thereafter. The appointment will be conditional upon satisfactory references being received and pre-employment checks being completed. It is hoped the successful candidate will begin work on 1st September 2026 or soon after. All queries can be sent to [recruitment@stmichaels.je](mailto:recruitment@stmichaels.je)